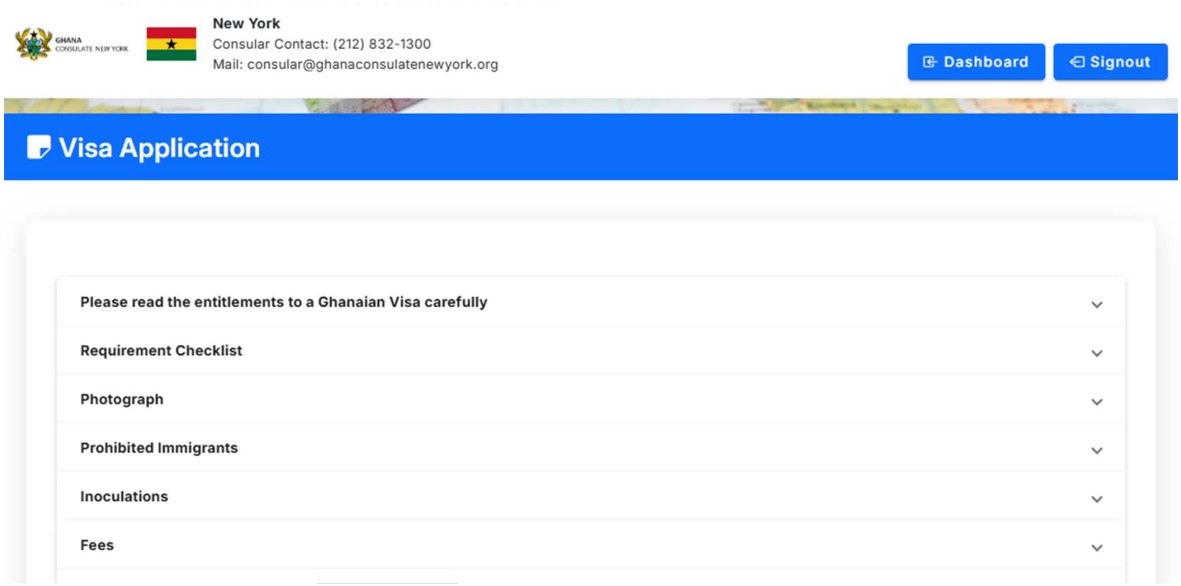
Applying for your Ghana entry visa

Apply online for your entry through the Ghana Consulate in New York's website. The application can be a little tricky, so a general guide is provided below.

1. Navigate to the embassy's website.
2. Applicants will need to create an account to submit their visa and passport applications.
3. Once an account is created, applicants can login to submit their visa and passport application online via their created account
4. Begin by reviewing the fees and requirements checklist. Confirm that you have read and understood the terms and conditions, then click "Proceed with visa application."



- You will be prompted to indicate the type of application. Select "Individual visa application."
- At this point, you will begin the application process. The online application has six steps. After completing step one, the website will automatically save your application and generate a reference number which you can use to return later if needed.

Step 1: Personal details

5. For Purpose of Travel, select "Tourist."
6. For Visa Type, you may select either single or multiple entry at your discretion. Single entry visas are valid for only one trip, while multiple entry visas are valid for multiple trips over a period of several years.
7. Enter all other personal details as reflected on your passport.

Step 2: Passport details and travel history

8. Answer the questions as prompted. **Please note that your passport must be valid for at least six months after the trip date or your visa will be denied.**

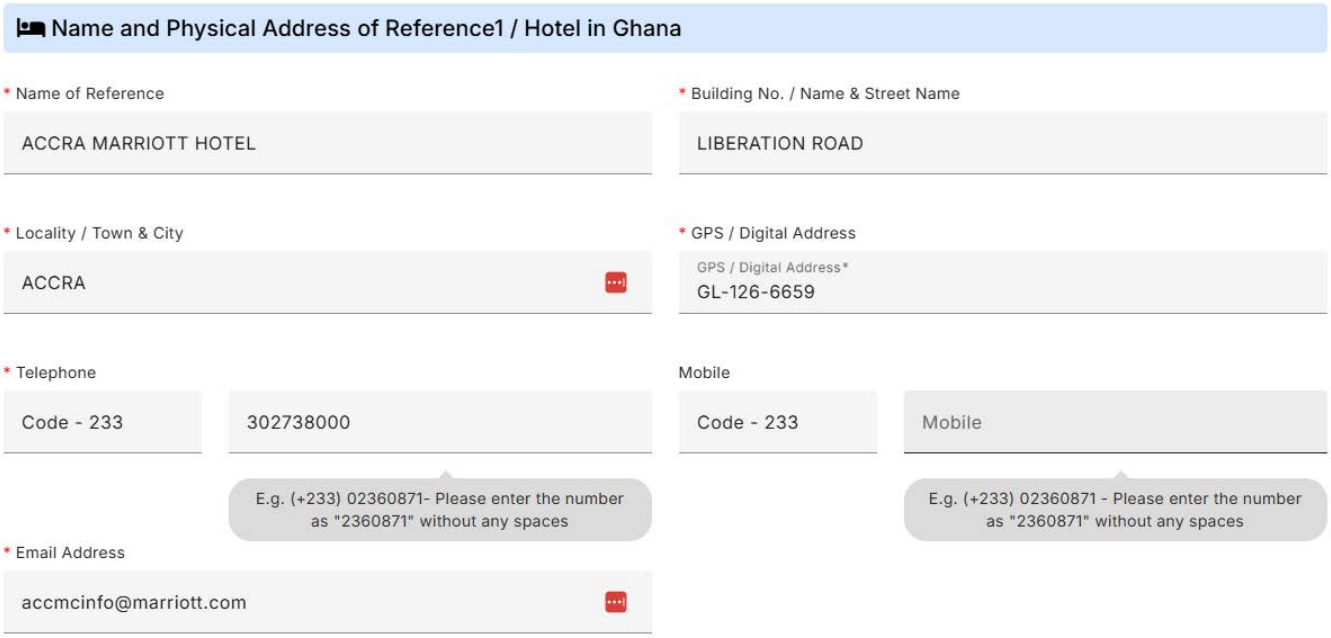
Step 3: Contact information

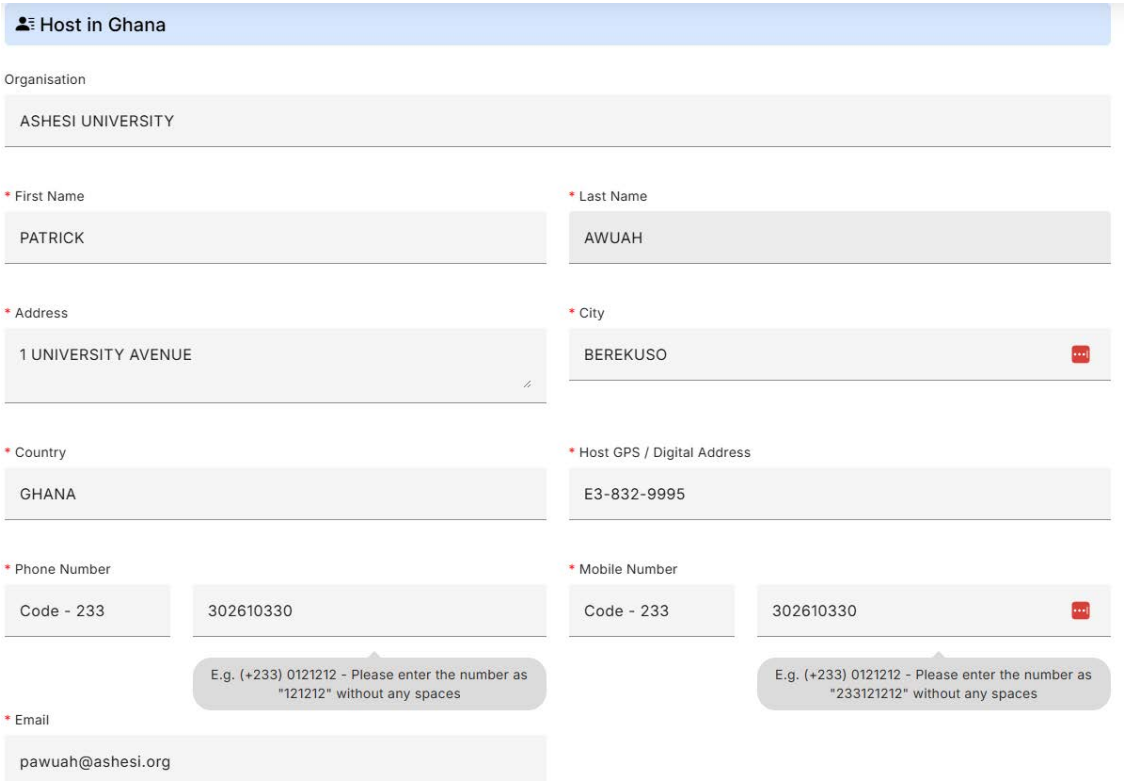
9. Enter your contact details and mailing address as prompted
10. For Business/Work/School address in Country, enter the contact details for your current (or most recent) place of employment.
11. For Name and Physical Address of Hotel in Ghana, enter the details of the hotel where you will be staying. For those staying at the Marriott, you should enter:

    Accra Marriott Hotel
    Liberation Road, Airport City
    Accra
    GPS coordinates: 5.60495, -0.176706
    Telephone: +233 302738000
    Email address: mhrs.accmc.reservations@marriotthotels.com
12. For Name and Physical Address of Reference 2, you should enter Ashesi University's details as follows:

    Ashesi University
    1 University Avenue
    Berekuso
    GPS coordinates: 5.7594880, -0.2201840
    Telephone: +233 302610330
13. For Name and Address of Employer in Ghana, you can select "Not applicable."

Digital Address Details:





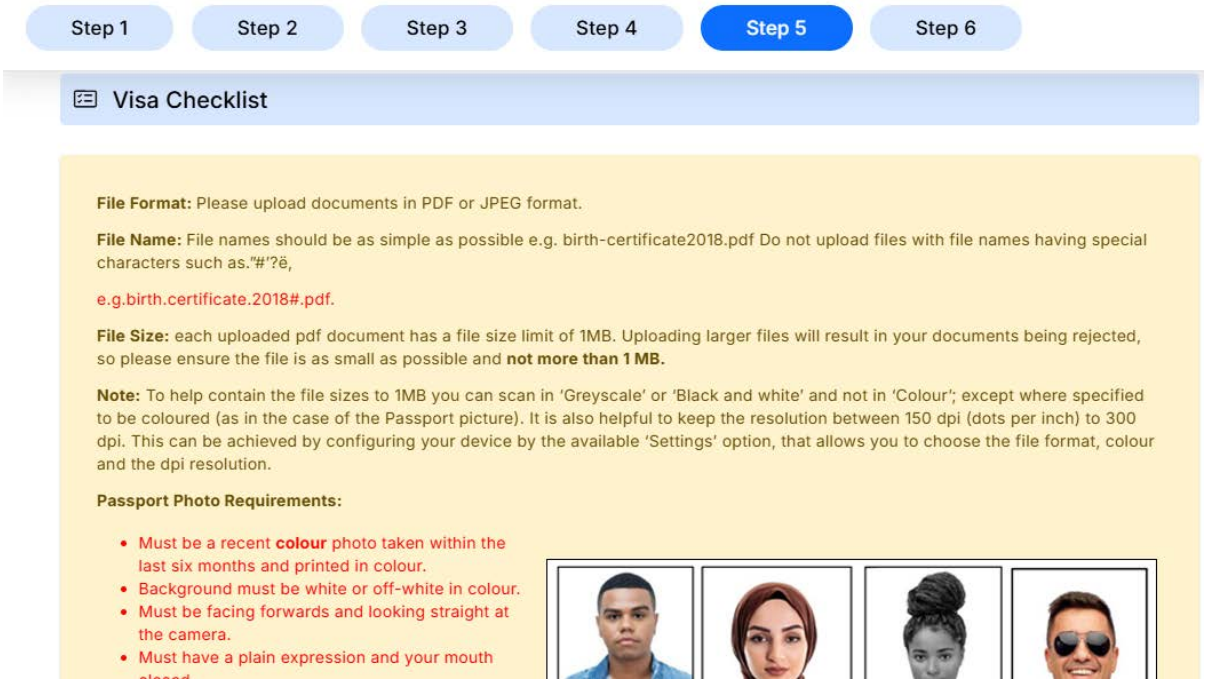
Step 4: Host and sponsorship

14. For Host in Ghana, you should re-enter the details of the hotel where you will be staying. You can simply list the hotel's name into the "First Name" and "Last Name" fields of this section of the application.
15. For Sponsor of Trip, you should tick the box stating "tick if sponsor is the same as applicant organization." This simply signifies that you are paying for your trip yourself, not being financially sponsored by a third party.

Step 5: Review requirements checklist

Once you have completed the online application, the next step is to compile your supporting documentation. Copies of each of these documents should be uploaded online, and originals should be sent to the embassy via mail, along with a printed copy of your visa application. Per the embassy's website, supporting documents should include the following:

- Duly completed Application Form
- One recent passport-size photograph (Taken within six months of date of application)
- Appropriate fees
- Valid Passport – *Note that your passport must be valid for at least six months after the trip date and must have at least one blank page remaining for the embassy to place the visa, which will take the form of a sticker affixed to your passport.*
- Invitation Letter/ Confirmed Hotel Booking – *Please submit the invitation letter from Ashesi to fulfill this requirement.*
- Valid Ghana identification of Host (Preferably Valid passport) alternatively Confirmed Hotel Booking can be used – *Please submit your hotel booking to fulfill this requirement. If you are staying at the Marriott, ask Camille for your hotel confirmation.*
- An undertaking that the host will ensure that the visitor complies fully with immigration laws of Ghana - *This requirement is fulfilled by submitting your hotel confirmation.*
- Resident visa page (for non-US passport holders)
- Copies of Bio data pages of passport
- Valid Fully Vaccinated Covid-19 Certificate



Step 6: Submit!
To submit your application online, you will simply need to check the declaration box, upload your supporting documentation, pay the application fee, and hit "submit."

After submitting your online application, all materials should also be sent to the Embassy via mail. The Embassy's mailing address is:

Embassy of Ghana
3512 International Dr NW
Washington, DC 20008

Please note that you must provide postage for the embassy to return your passport. You should pay for your return postage online here. The receipt for this payment should be printed and included in your application packet. You will receive a tracking number and shipping updates once your passport is en route back to you.

Other tips:

- The DC Embassy's business hours are Monday to Friday, 9:30am-noon and 1-3pm Eastern time. Although they are difficult to reach by phone, there is a chat function available on their website which will connect you to a staff member able to answer questions on the visa application process. If you use this function during business hours, responses are generally prompt and helpful.
- Travelers should be cognizant of another key requirement to enter Ghana, which does not appear on the visa application – yellow fever vaccination. Your yellow card will be checked by immigration agents at Kotoka International Airport, along with your passport and visa, and you will be denied entry if you're not able to present this documentation.